

Conference Room Listing

Location	Room Name	Capacity	Tel Ext.	AV/Notes
3rd Floor	Bryant	14	7888	VC
	Union Square Park	14	7904	VC
	Washington Square Park	14	7906	VC (no windows)
4th Floor	Morningside Park	18	7866	VC
	Riverside Park	10	7921	VC (no windows)
	Gramercy Park	8	8302	VC
	Central Park I	20-40*	7911	VC (multipurpose)
	Central Park II	20-40*	7912	VC (multipurpose)
	Central Park III	24-48*	7913	VC (multipurpose)
5th Floor	The Paul J Curran Moot Court	16	7916	N/A
6th Floor	6B	16	7868	VC
	6C	8	8328	N/A
	6D	8	8350	N/A
7th Floor	7B	24	7877	VC
	7C	10	8316	N/A

Location	Room Name	Capacity	Tel Ext.	AV/Notes
8th Floor	8B	16	7874	VC
	8C	8	8423	N/A
	8D	8	8134	N/A
9th Floor	9B	24	7929	VC
	9C	10	7064	N/A
10th Floor	10B	16	7879	VC
	10C	6	8156	N/A
	10D	6	8373	N/A
11th Floor	11B	24	7924	VC
	11C	10	8316	N/A
12th Floor	12B	16	7933	VC
	12C	8	8264	N/A
	12D	8	7313	N/A
13th Floor	13D	14	7926	VC
14th Floor	14A	50-70*	7499	VC (multipurpose)

Possible Multipurpose Room Configuration: CP123 and 14A

Table Clusters/Restaurant Style: Square tables of 8, optimal for group collaboration and/or eating while viewing A/V

Classroom Style: Rows of tables with chairs facing one direction in the room

Boardroom Style: All seating around one large table

Theater Style: Rows of chairs without tables, optimal for maximizing space to full capacity

*Capacity changes depending on set-up configurations. Contact our Conference Services team for explanation/clarification.

Please Note...

Whenever possible, reservations and all specifications should be made 24 hours in advance.

Regular rooms require 30 minutes between meetings to clear/clean/set-up.

Multipurpose rooms require 90 minutes between meetings to clear/clean/set-up.

Special requests including hightops, special furniture, flip chart, podium, panel/speaker table, special supplies should all be requested with the reservation.

All room reservations require client/matter numbers to reserve.

For assistance, Conference Services can be reached at ext. 8715 or NYConference@arnoldporter.com.