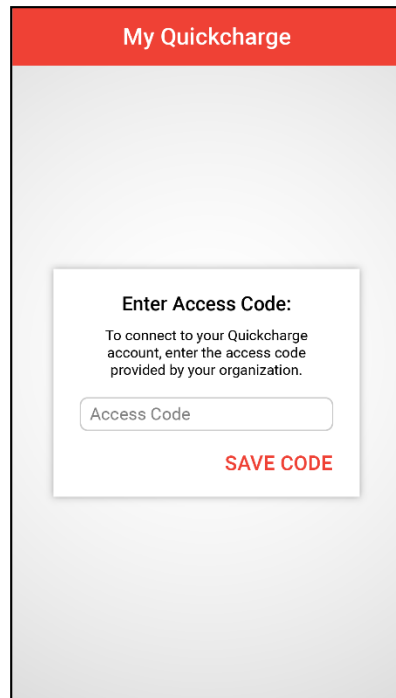
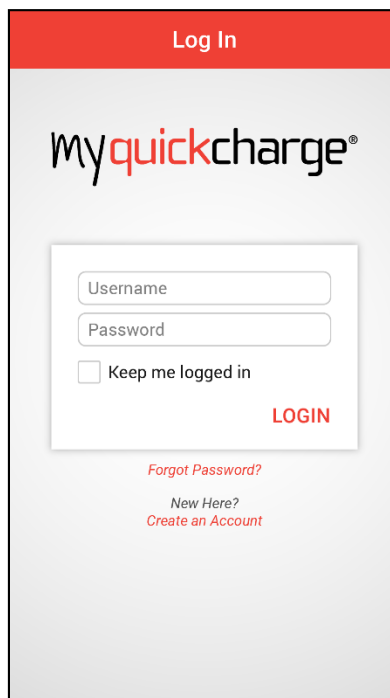


1. To download the My Quickcharge mobile app, click on [Android](#) or [Apple](#) or search for “My Quickcharge” in the Google Play Store or Apple App Store. When opening the app the first time, enter the Access Code provided by your organization when prompted. If you prefer to access My Quickcharge via the web, use the link provided by your organization. Your access code will be **Travelers120**

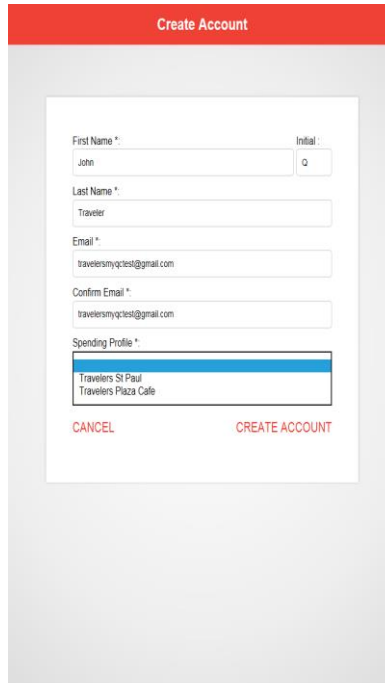


Your access code will be **Travelers120**

2. To begin, you will view a brief tour of the features of My Quickcharge. Swipe or use the arrow buttons to scroll through the tour, and click **Get Started** when you are ready to continue. After following the tour, you will see the login screen. Click **Create Account**.

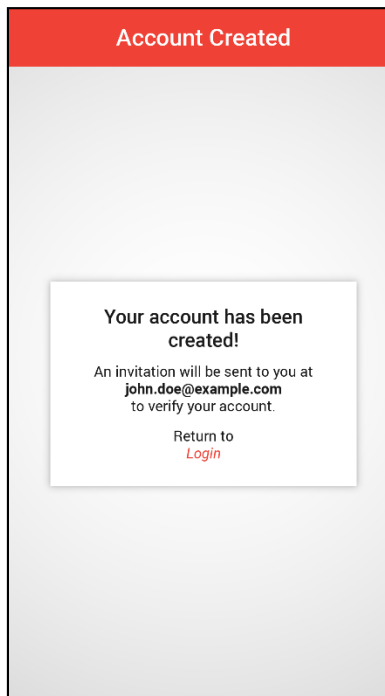


3. Fill in the required information to set up your account. Click **Create Account**.



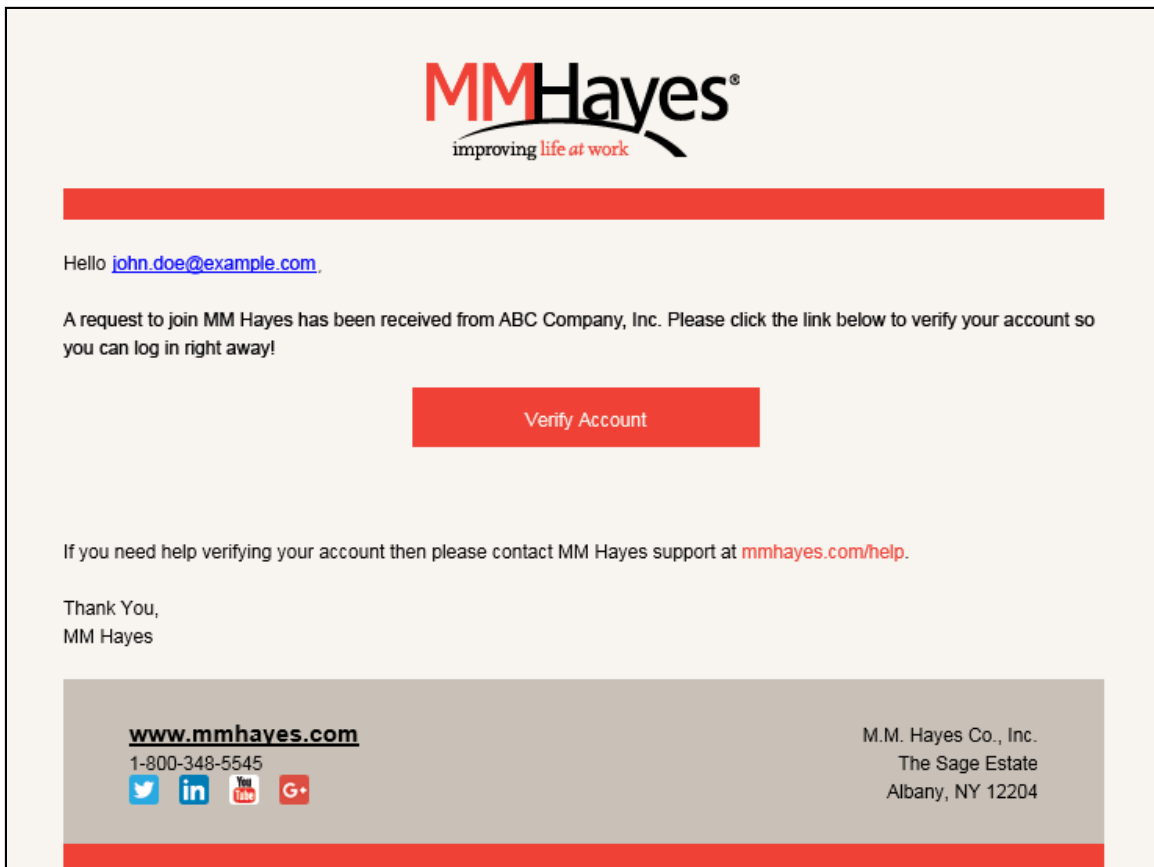
The screenshot shows a mobile application interface for creating an account. At the top, there is a red header with the text "Create Account". Below the header is a white form with several input fields and a dropdown menu. The fields are labeled "First Name *", "Initial:", "Last Name *", "Email *", and "Confirm Email *". The "Spending Profile *" field is a dropdown menu with three options: "Travelers St Paul", "Travelers Plaza Cafe", and "Travelers Plaza Cafe". At the bottom of the form, there are two buttons: "CANCEL" and "CREATE ACCOUNT".

4. You will see confirmation that your account has been created and an email sent to the address you provided.

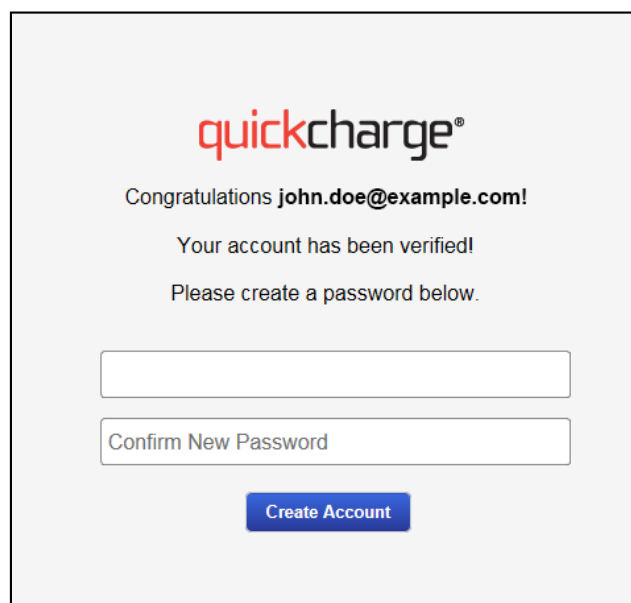


The screenshot shows a mobile application interface for account creation confirmation. At the top, there is a red header with the text "Account Created". Below the header is a white box with the following text: "Your account has been created!", "An invitation will be sent to you at john.doe@example.com to verify your account.", and "Return to Login".

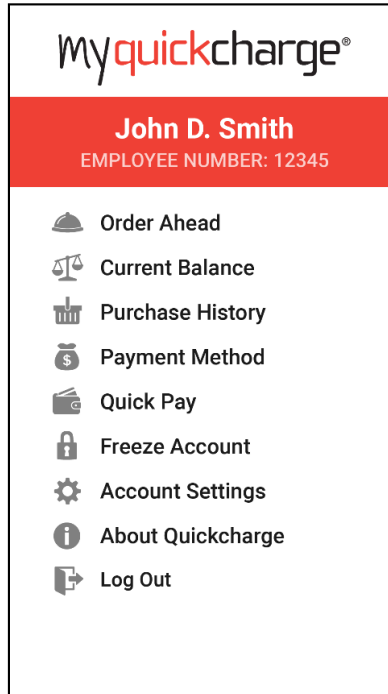
5. From your email account, open the email. Click on the **Verify Account** button to confirm your account.



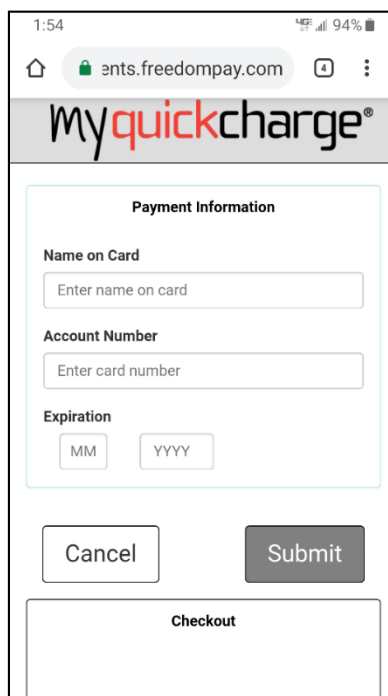
6. When prompted, create your password. Enter the password a second time to confirm and click **Create Account**.



- Next, the login screen will be presented and you can begin to use My Quickcharge. Use the email address you entered and the password you created.
- To link a credit card to your account, select **Payment Method** from the main menu.



- Click **Add Payment Method** to add your credit or debit card to the system. You will be redirected to the FreedomPay portal to securely enter your credit card information. Enter the required information and click **Submit**.



10. The main menu provides access to several other features. Note that the available features may vary based on your organization's policies.

- Choose **Order Ahead** to place an order for purchases at any participating locations.
- Choose **Purchase History** to view a record of past purchases. Click the receipt icon next to each transaction to view individual items.
- Choose **Rewards** to view loyalty points and eligible rewards.
- Choose **Freeze Account** to temporarily prevent purchases in the case of a lost or misplaced badge. Choose Unfreeze to reinstate your badge.

myquickcharge®

John D. Smith
EMPLOYEE NUMBER: 12345

- Order Ahead
- Rewards
- Current Balance
- Purchase History
- Account Funding
- Quick Pay
- Freeze Account
- Account Settings
- About Quickcharge
- Log Out

Garden Cafe

- Meals
- Sandwiches
- Pizza
- Sides
- Soups and Salads

Purchases

- 2/28/2018 5:11 PM GARDEN CAFÉ \$5.12
- 2/26/2018 11:56 AM COFFEE SHOP \$4.68
- 2/24/2018 8:03 AM VENDING \$1.50
- 2/21/2018 5:17 PM GARDEN CAFÉ \$5.83
- 2/19/2018 1:13 PM COFFEE SHOP \$15.49
- 2/18/2018 12:48 PM MICRO MARKET \$5.47
- 2/18/2018 8:31 AM GARDEN CAFÉ \$9.26
- 2/17/2018 3:39 PM VENDING \$2.00
- 2/16/2018 11:42 AM GARDEN CAFÉ \$6.04

Receipt

Garden Cafe

11/2/2018 11:48:21 AM
Cashier: Jane Doe TID: 39
SALE: 88282

Pesto Turkey Panini \$5.99
1 at \$5.99 each (T)

Merchandise Subtotal: \$5.99
T. Taxable \$0.53

TOTAL: \$6.52

Quickcharge tendered: \$6.52
Change due: \$0.00

Number of Items Sold: 1

Qty	Item Name	Cal	Carb	Fat	Prot	Sod
		cal	g	g	g	mg
1.0	Pesto Turkey Panini	630	58	22	31	780
Totals		630	58	22	31	780
DV 2000		32%	19%	34%	62%	35%
DV 2500		25%	15%	31%	48%	35%